

## Cedar Hollow School Council

Meeting Minutes: December 6th, 2017



Attendance: Sylvie Blais, Gidget Davidson, Jonathan Ferrara, Tammy Kropf, Cindy Cook, Samantha Sheridan, Jennifer Jackson, Krista Wild, Julie Graves. Guest Speaker: Emily Van Kesteren (MLHU)

Regrets: Brandon Williamson, Jody Shephard

Call to Order - 6:04 pm

1. Welcome to members and guests
2. Minutes received and approved with changes as noted. Approved: Cook, Seconded, Wild.
3. Safe Walk to Schools Presentation
  - a. Process to follow, beginning by creating committee. Interested parties should communicate with Jody Shephard who will coordinate the effort.
  - b. Second step is baseline data collection
    - i. 4-6 week process includes traffic counts, family and parent surveys, walkabouts with key partners, and a debrief session
  - c. Third: Develop Action Plan
    - i. Includes education, encouragement, engineering, enforcement, and evaluation.
  - d. Carry Out
    - i. Response plan is a living document that can adjust as different factors change in the area
    - ii. Be patient, some things take time to advocate for and implement
  - e. Evaluation and Sustainability
    - i. Evaluation 2-3 years later to see what is working and evaluate current needs.
4. Student Representatives Presentation:
  - a. Nick, Jeff, and Lucas, grade eight students presented on "The Future of Cedar Hollow". Highlights included what they love about the staff, students, and school, what items are on their wishlist (hot lunch, tech day, playground, more clubs, and a primary music room) and all of the work that has been accomplished so far (Halloween, Hawaiian day, sports, etc.)

- b. Discussed the process of selecting a mascot for the school. Currently on the graphic design consultation stage. Each family will have a vote to choose from the final three options.
  - c. A question regarding the games club was raised. Currently the club teaches social skills and is by invitation of the teacher. There is interest in expanding this opportunity to the student body at large.
    - i. Parent Volunteers are needed/appreciated to help with these activities - police check required.
  - d. School website has information with events and activities.
5. Principals Report
- a. Current enrollment is 378 students
  - b. Grand opening scheduled for Thursday, February 1st at 2 pm
  - c. A keepsake shirt will be given to all students
  - d. Daycare/Family Centre hoping for early February opening
  - e. One gym is open, the other will be completed in late December
  - f. Student input has been collected for line painting on the Tarmac - installation dependent on weather
  - g. See the December newsletter for a variety of leadership and input opportunities
  - h. Student council is planning lots of activities
  - i. Basketball tryouts are occurring
  - j. School is participating in Hour of Code: @cedarhollowps
  - k. School goal: Understanding of Numbers
    - i. February staff meeting will focus on the representation of relationships between numbers
6. Fundraising Report
- a. Meeting to follow Council adjournment
  - b. Fundraising is a school based group, funds are property of TVDSB
  - c. Proposal must be prepared, submitted, and approved before fundraising occurs.
  - d. Cannot commit to donor recognition without written approval from the Board.
  - e. Purchases must come from approved vendors with three quotes from three approved companies.
7. Bylaws
- a. Draft bylaws were reviewed, minor numbering typo fixed.
  - b. Vote called for approval: 8 yes, 0 no, 2 absent.
  - c. Bylaws adopted as amended.
8. Meeting adjourned 7:30 pm